

Youth Specialist at Yuma Private Industry Council in Yuma, Arizona, United States

Job ID# 4617937 on www.azjobconnection.gov

Full Time

Pay Rate: \$18.03 Hourly or DOE

Job Description

Under the direction of the Case Manager Coordinator, the Youth Specialist is responsible for Youth Program activities funded by the Workforce Innovation and Opportunity Act (WIOA). The Youth Specialist focuses on assisting out-of-school youth and in-school youth with one or more barriers to employment prepare for post-secondary education and employment opportunities, attain educational and/or skills training credentials, and secure employment with career/promotional opportunities. The Youth Specialist is responsible for the implementation of the 14 Program Elements:

- Tutoring
- Alternative Secondary School Services
- Summer Employment Opportunities
- Paid and Un-paid Work Experiences
- Occupational Skill Training
- Leadership Development Opportunities
- Supportive Services
- Adult Mentoring
- Follow-Up Services
- Comprehensive Guidance and Counseling; requirements under WIOA
- Integrated Education and Training for a specific occupation or cluster
- Financial literacy education
- Entrepreneurial and skills training
- Services that provide labor market information about in-demand industry sectors and occupations

This position coordinates with local educational institutions, employers, agencies and key stakeholders to ensure success for youth. Overall, this position is responsible for developing, maintaining, and submitting WIOA mandatory documentation for participants.

The Youth Specialist must master the use of mandated state database system, to ensure: timeliness, accuracy, completeness, comprehension. The Youth Specialist must be willing to accept new challenges and be willing to embrace change.

For complete job description visit www.ypic.com

Job Requirements

A Bachelor's degree in Career, Vocational Education, Social Work, or Human Services with two years of experience in case management in a related field; Or, an equivalent combination of education and four years of experience in case management and Academic Advisor field.

Experience in Social Services and/or working with individuals with barriers to employment is preferred.

Fluency in the English and Spanish languages is preferred.

How to Apply

Go to <http://www.ypic.com> to apply for this position. Follow the instructions included at the site, including how to submit an application