Social Services Supervisor at Arizona Department of Veterans’ Services in Yuma, AZ

Job Posting Id: 4795234 on www.azjobconnection.gov

Full Time

Pay Rate: $ 50,000 - $52,000 (D.O.E)

Closing Date: February 20, 2022

Job Description:

This position may be eligible to receive a temporary stipend of 10% in addition to base pay beginning in December 2021. If eligible, the temporary stipend amount will be calculated using the employee's base rate of pay and will be reflected in each paycheck. It is anticipated that this temporary stipend will be available through June 30, 2022.

In this position the candidate is responsible for the oversight and provision of medically related social series designed to maintain the highest practicable mental and psycho-social well-being of each Veteran/Member of the Arizona State Veteran Home, a skilled nursing facility that serves the long-term care and rehabilitative needs of Arizona’s Veterans. Maintains a personal case load of assigned Veteran/Members. Ensures compliance with all federal and state regulations and facility policies and procedures. Supervises a staff of social workers. Learns, implements and monitors Arizona Management System (AMS) methods. Utilizes AMS concepts and tools for problem solving, continuous process improvement, and work efficiency. Incorporates a cultural focus on Veteran/Member-centered care in the performance of job duties.

Job Duties:

- Plans, organizes and supervises the social services program of the Arizona State Veteran Home, ensuring timely completion of assessments and documentation per federal and state regulations and facility policies and procedures.

- Ensures compliance with the PASRR (Preadmission Screening and Resident Review) process.

- Supervises subordinate staff to ensure the goals and objectives of the work unit are met.

- Plans, organizes, assigns, and reviews the work of the Social Services staff.

- Provides training and support.

- Reviews and evaluates job performance of staff through monthly 1 on 1 coaching sessions and annual performance appraisals.

- Addresses staff problems. Recommends disciplinary actions. Interviews and selects staff.
• Oversees clinically appropriate discharge planning to ensure it is safe and communicated effectively to all involved stakeholders.

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• Works with residents, families and staff to ensure that Veterans/Members are treated in accordance with Resident’s Rights.

• Manages Grievance Book.

• Assists in projecting department budget.

• Works within budget parameters. Monitors expenditures. Effectively manages staff overtime.

• Maintains a personal caseload of assigned Veterans/Members.

• Reviews policies and procedures ensuring compliance with all regulatory standards.

• Creates new policies as needed.

• Attends and participates in various meetings.

• Serves on committees. Conducts staff meetings.

• Participates in special projects as assigned.

Job Requirements:

• LMSW required - must have a Masters degree in social work and an active social work license issued by the Arizona Board of Behavioral Health Examiners upon placement into position.

• Requires the ability to obtain and retain a valid AZ DPS Fingerprint Clearance Card.

• Requires the ability to drive a vehicle in the course of conducting State business. Requires possession of and ability to retain a current, valid state-issued driver's license.

How to Apply:

Go to https://www.azstatejobs.gov/jobs/search to apply for this position. Follow the instructions included at the site, including how to submit an application.