Sales Clerk at Cocopah Korner Store in Somerton, AZ

Job Posting Id: 4866682 on www.azjobconnection.gov

Full Time or Par Time

Pay Rate: $12.95 P/Hr.

Job Description:

Provides customer service in self-service store by performing the following duties:

- Provide prompt, courteous customer service.
- Ring up all sales on cash register properly and accurately, handling money, checks, and other types of payment received for products sold.
- Performs multi-function operation of fuel console and lottery machine.
- Cleaning duties necessary to maintain site cleanliness inside and out, and basic up-keep/cleaning of all equipment on the site.
- Inspect site facilities and equipment for safety, cleanliness, and proper working order.
- Contacts maintenance for repairs when needed.
- Receives and verifies vendor deliveries.
- Controls merchandise, cash shortages, and other selling expenses.
- Assists in maintaining proper inventory levels and shift audits.
- Performs all duties with minimal supervision.

Job Requirements:

- High School diploma or GED
- Testing may be required
- One year experience in retail is preferred

How to Apply:

Go to www.cocopah.com/employment.html to apply for any position. Follow the instructions included at the site, including how to submit an application.